

SULLIVAN WEST CENTRAL SCHOOL DISTRICT
33 SCHOOLHOUSE HILL ROAD
JEFFERSONVILLE, NY 12748
845-482-4610

MEMO

TO: Dr. Hackett; Rachel Brey; Lucas Arzilli; Scott Haberli; Stephen Lewis; CJ Goodwin; Brian Manning

Absent: Mary Scheutzow; Rickey Layton; Joan Glase; David Franskevicz; Albert DeMarmels

FROM: Lorraine Poston, Asst Supt for Administrative Services

DATE: September 8, 2015

RE: Minutes from August 18, 2015 Facilities Needs Committee Meeting - 6:42 pm to 7:24 pm

- 1) HS Field – CJ met with Matt, Albert & Joe – CJ gave Matt a punch list and Matt is predicting by the end of August he should be done and out. The water cannon has not arrived as of yet. Steve, Albert and Rickey will be trained on the proper usage of the water cannon.
- 2) Storage Building – Bids came in about \$30,000 over. A recommendation will be made to the BOE on Thursday to accept the bid. The building cannot be ordered until the plans have been approved by the engineer. It will take approximately 10 weeks to fabricate the building and we hope to have it done by December 2015.
- 3) '94 Generator Project – What do we need to do? The design needs to be completed and sent to SED for approval. It will take a few months for the design work, so we are looking at the Spring 2016 for the 400 kw size generator to go out to bid.
- 4) Building Condition Survey – CJ and Brian need to schedule a day before the end of this month to review both facilities.
- 5) Oil Tank Replacement – CS Arch is working on the design – get info from Joe. CJ is going to call the Village of Jeffersonville again (hopefully the Village or County) has information regarding the dry hydrant and its path. CJ would like to try and get the information in time for our next meeting. If CJ can't get the information he will start moving the project regardless. The goal is to complete the design and submit it right away to SED. The District needs this project to begin and end in the Summer 2016.
- 6) Additional work - The District would like CS Arch to investigate opportunities and possibility of installing solar panels now that we're doing a new roof on the '61 building. What options are available as far as purchase or lease?
- 7) HS Roof – Steve Lewis is waiting for the roof contractor to come next week.

***The next Facility Needs meeting will be on Tuesday, September 8, 2015
at 6:30 pm in the SWE conference room.***